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**NOMINATION FORM**

**2019 BUSINESS OF THE YEAR AWARD (UNDER 20 EMPLOYEES)**

The *Saskatchewan Tourism Awards of Excellence* recognize and foster excellence in our province’s tourism industry. These industry awards honour people, places, businesses, organizations and events that go above and beyond to offer superior tourism experiences to visitors and residents.

**ELIGIBILITY CRITERIA**

Applications will be accepted from all individuals, organizations or businesses that support the Saskatchewan tourism industry.

Nominations are based on activities completed between January 1, 2019 and December 31, 2019.

Organizations or businesses may be self‐nominated or nominated by another party.

**NOMINATION PROCESS**

Nominations are due by Friday, January 24, 2020. Awards will be presented at the 31st annual *Saskatchewan Tourism Awards of Excellence Gala* in Regina on April 2, 2020.

Nominations must be completed on this form and submitted prior to the deadline.

Nominations must adhere to the general eligibility criteria and category‐specific criteria. Nominations must be original each year and in each category. Tourism Saskatchewan reserves the right to re-categorize or reject nominations that do not meet these rules or criteria, or the spirit of the awards program.

Nominees must be advised by the applicant that they are being nominated for a *Saskatchewan Tourism Award of Excellence.*

**EVALUATION**

Nominations will be reviewed and scored by an Award Selection Committee and will be kept completely confidential.

The Award Selection Committee is an external panel. Committee members who have a conflict of interest remove themselves from judging the category in question.

Each question on the nomination form is assigned a weight relative to the total score. The weighting of each question varies, depending on the number of questions and the nature of the questions in each category.

The Award Selection Committee will select a maximum of three finalists for each award (excluding the Tourism Builder Award). Finalists will be notified by mail approximately one month prior to the *Saskatchewan Tourism Awards of Excellence Gala*.

**2019 BUSINESS OF THE YEAR AWARD**

* **UNDER 20 FULL‐TIME EQUIVALENT EMPLOYEES**

**r’s Contact Information /**

Please tell us about yourself. Tourism Saskatchewan will not share this information with third parties but may use your contact information to obtain additional details or clarification prior to evaluation by the Award Selection Committee.

**NOMINATOR’S CONTACT INFORMATION:**

**Last Name:** Click here to enter text. **First Name:** Click here to enter text.

**E‐mail:** Click here to enter text. **Telephone:** Click here to enter text.

**Address:** Click here to enter text. **City:** Click here to enter text.

**Province:** Click here to enter text. **Postal Code:** Click here to enter text.

**ABOUT THE NOMINEE:**

Please complete as thoroughly as possible. Verify the spelling of all names.

**The Nominee is:** Choose an item.

**FOR INDIVIDUALS:**

**Last Name:** Click here to enter text. **First Name:** Click here to enter text.

**E‐mail:** Click here to enter text. **Telephone:** Click here to enter text.

**Address:** Click here to enter text. **City:** Click here to enter text.

**Province:** Click here to enter text. **Postal Code:** Click here to enter text.

**FOR BUSINESSES OR ORGANIZATIONS:**

**Name of Business or Organization:**  Click here to enter text.

**General e‐mail:**  Click here to enter text. **Website:** Click here to enter text.

**Address:** Click here to enter text. **City:** Click here to enter text.

**Province:** Click here to enter text. **Postal Code:** Click here to enter text.

**Main Contact Person:** Click here to enter text.

**Title/Role (e.g. Owner, President, Volunteer, etc.):** Click here to enter text.

**Contact** **E-mail:** Click here to enter text.

**Contact Telephone:** Click here to enter text.

**BUSINESS OF THE YEAR AWARD**

* **UNDER 20 FULL‐TIME EQUIVALENT EMPLOYEES**

***Award Criteria: This operation has demonstrated all-around excellence and models best practices in the tourism industry, resulting in strong growth and/or a record of success. The business exhibits commitment to education and training and has shown community involvement and leadership. It is seen as a strong partner in tourism and achieves high levels of customer satisfaction.***

1. **Briefly describe the nominee and provide an overview as to why this nominee is deserving of the Business of the Year Award, highlighting how the overall criteria of this award was met. (200 word limit)**

Click here to enter text.

1. **Demonstrate that the nominee has developed a strong, successful and viable business model, strategy or concept that is founded on solid management principles. (25 points) (300 word limit)**

*For this question, the nominator could describe: the strength and viability of the business model; the financial success of the business; the business’ potential for short- and long-term growth and continued success; etc.*

Click here to enter text.

1. **Demonstrate that the nominee is committed to customer/visitor/participant satisfaction.**

**(20 points) (200 word limit)**

*For this question, the nominator could describe or list: how the nominee consistently meets and/or exceeds visitor expectations; how the nominee works to consistently deliver memorable tourism experiences; any recognition, acclaim or awards received by the nominee; customer testimonials, etc.*

Click here to enter text.

1. **Demonstrate that the nominee is committed to growth, innovation and development.**

**(15 points) (200 word limit)**

*For this question, the nominator could describe or list: how the nominee works to improve the quality of their tourism business, products or services; business growth strategies; list innovative business practices; etc.*

Click here to enter text.

1. **Demonstrate that the nominee contributes to the long‐term growth of the tourism industry locally and/or provincially. (10 points) (200 word limit)**

*For this question, the nominator could describe: how the nominee enhances the professionalism and image of the tourism industry; how the nominee contributes to the promotion or support of the tourism industry; how the nominee works with other stakeholders/organizations to promote the growth of the industry; etc.*

Click here to enter text.

1. **Demonstrate that the nominee is committed to human resources development. (10 points)**

**(150 word limit)**

*For this question, the nominator could describe: the nominee’s efforts in employee recruitment, retention, training, motivation and development; employee training plans; etc.*

Click here to enter text.

1. **Describe the nominee’s online presence, and how this presence fits with the business goals.**

**(10 points) (150 word limit)**

*For this question, the nominator could provide links to the nominee’s social channels, provide examples of digital marketing/communication efforts that have led to increased customer satisfaction; etc.*

Click here to enter text.

1. **Demonstrate that the nominee actively promotes the implementation of environmentally sustainable business practices and/or demonstrates these efforts in its day‐to‐day operations.**

**(10 points) (150 word limit)**

*For this question, the nominator could describe how the nominee limits the negative impacts of tourism on the environment through the responsible use of resources, effective waste management and minimizing of pollution; etc.*

Click here to enter text.

***\*PLEASE ATTACH AND SUBMIT NO MORE THAN THREE HIGH QUALITY IMAGES WITH YOUR AWARD NOMINATION. THESE PHOTOS WILL BE USED FOR PROMOTIONAL PURPOSES IF YOUR NOMINATION IS SELECTED AS A FINALIST. PLEASE INDICATE IF PHOTO CREDITS ARE REQUIRED.***